

**AGENDA ITEMS ON FILE FOR CONSIDERATION AT THE MEETING OF THE
MONTEBELLO CULTURE & RECREATION COMMISSION
THURSDAY, DECEMBER 15, 2016 AT 5:00 P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

CULTURE & RECREATION COMMISSION

SHANNAN CALLAND
CHAIRPERSON

RANDY BEAS
VICE-CHAIRPERSON

HENRY FIMBRES
COMMISSIONER

JOHN PAUL GARCIA
COMMISSIONER

VERONICA DIAZ
COMMISSIONER

STAFF

DAVID SOSNOWSKI
DIRECTOR OF REC. & COMM. SERV.

CRYSTAL JAIMEZ
COMM. SERV. COORDINATOR

OPENING CEREMONIES

CALL MEETING TO ORDER – Chairperson Calland

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FOR NOVEMBER 17, 2016

APPROVAL OF AGENDA FOR DECEMBER 15, 2016

PRESENTATION

1. **NO PRESENTATIONS SCHEDULED**

In compliance with the Americans with Disabilities Act, we can arrange for special assistance to participate in this meeting by contacting the Montebello Department of Parks and Recreation Office at 323/887-4540. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

COMMISSION COMMITTEES

2. **Sports Committee (Henry Fimbres/Veronica Diaz) – No Report Scheduled.**
3. **Programs Committee (Randy Beas/Shannan Calland) – No Report Scheduled.**
4. **Beautification Day Committee (Shannan Calland/John Garcia) – Next Scheduled Date**
5. **Grants Committee (Shannan Calland/Veronica Diaz) – No Report Scheduled.**
6. **Special Events Committee (John Garcia/Randy Beas) – No Report Scheduled.**
7. **Arts and Culture Committee – Staff Report Provided**

NEW BUSINESS

8. **No New Business Scheduled**

COMMISSION INFORMATION

8. **Upcoming Events/Calendar for December 2016**
9. **Special Projects – Military Banner Project**

PUBLIC ORALS

10.

COMMISSION ORALS

11. **Recap of Snow in the Park Event- Vice Chairperson Beas**
12. **Repainting Billboard by Grant Rea – Vice Chairperson Beas**

STAFF ORALS

13. **Holiday Cheer Event**
14. **Holifield Park Holiday Event**
15. **Playground Repairs and Upgrades**

NEXT COMMISSION MEETING

16. **Next Commission Meeting will be Thursday, January 19, 2016 @ 5 p.m.**

ADJOURNMENT

The Culture and Recreation Commission of the City of Montebello met in a regular session in the City Hall Council Chambers at the above date and time.

OPENING CEREMONIES

Chairperson Calland called the meeting to order at 5:11 p.m.

Director Sosnowski took roll.

COMMISSIONERS PRESENT: Shannon Calland
Randy Beas (arrived at 5:13 p.m.)
Henry Fimbres
John Paul Garcia
Veronica Diaz (arrived at 5:19 p.m.)

Chairperson Calland motioned for Commissioner Diaz be excused. Commissioner Fimbres second the motion, and the motion was unanimously carried.

Chairperson Calland motioned for Commissioners to notify commission when running late or not able to attend, otherwise they will not be excused. Commissioner Fimbres second the motion, and the motion was unanimously carried.

STAFF PRESENT: David Sosnowski

Invocation – Invocation was given by Commissioner Garcia.

Pledge of Allegiance – The Pledge of Allegiance was led by Commissioner Fimbres.

Approval of the Minutes – Commissioner Garcia motioned to approve October 20, 2016 minutes. Commissioner Fimbres seconded the motion, and the motion was unanimously carried.

Approval of Agenda – Commissioner Garcia motioned to approve the November 17, 2016 agenda. Commissioner Beas seconded, and the motion was unanimously carried.

PRESENTATION

1. There was no Presentation scheduled.

COMMISSION COMMITTEES

2. Sports Committee (Henry Fimbres/Randy Beas). There was no report scheduled.
3. Programs Committee (Randy Beas/Shannan Calland). There was no report scheduled.
4. Beautification Committee (Shannan Calland/John Garcia). There was no report scheduled.
5. Grants Committee (Shannan Calland/John Garcia). There was no report scheduled.
6. Special Events Committee (Henry Fimbres/Randy Beas). There was no report scheduled.

NEW BUSINESS

7. Nominations for Arts & Culture Committee-

Chairperson Calland asked for nominations for the Arts & Culture Committee.

Commissioner Garcia nominated Commissioner Diaz and she accepted.

Commissioner Fimbres nominated Vice-Chairperson Beas and he accepted.

Roll call vote: All commissioners voted in favor of Vice-Chairperson Beas and Commissioner Diaz sitting on the Arts & Culture Committee.

COMMISSION INFORMATION

8. Upcoming Events/Calendars for November/ December 2016 and Flyers. Flyers and Calendars were sent via email to Commission.

Director Sosnowski gave information on The 2nd Annual Winter Break Kick-Off presented by Afterschool Recreation Program event taken place at the Cathy Hensel Youth Center. Reggie and Holifield park will also be having holiday events during winter vacation. Commission was given updated pamphlets on Senior Center facility and activities and events going on.

9. Special Projects. Military banner Project- Director Sosnowski stated the banners honor all local living or deceased Service men and women, decorated up and down Whittier Blvd and Montebello Blvd. This would be a great opportunity for commission to be a part of to honor our Veterans. Fundraising would be needed to fund special project.

Chairperson Calland would be in support of project.

Commissioner Garcia also in support of project, Garcia asked how long the previous banners lasted.

Director Sosnowski stated the banners lasted up to 18 months. Director Sosnowski suggested working we order higher quality material & Framing would be ideal for banners to last longer. This would be an ongoing project and Banners would need to be replaced about every 2 years, it would be disrespectful to leave torn and tattered banners up disrespecting our Veterans.

Commissioner Garcia was in favor to proceed with project.

Commissioner Fimbres was in favor to proceed with project. Fimbres would like to fundraise and aims to tie the Military Banners along with the Vietnam Memorial Wall put up in April 2017.

Commissioner Beas was also in favor to proceed with project. Beas asked how this project will be done and what the amount of banners will be needed to post up.

Director Sosnowski gave an estimate of about 200 Banners needed. The Commissioners can decide if banners will be hung up seasonally or yearly.

Commissioner Diaz was also in favor to proceed with project.

Roll call vote: All commissioners voted in favor in adopting Military Banner Project as an official Culture and Recreation Commission project.

PUBLIC ORALS

10. Mrs. Fimbres would like to thank Director David Sosnowski for the wonderful Halloween Event held on October 28, 2017. She was full of joy with great turn out, along with vendors and activities. She would like to commend him on becoming director and doing a wonderful job.

Director Sosnowski thanked Commissioner Fimbres in making donations to the Halloween Event, along with Snow in the Park event.

Commissioner Fimbres thanked Director Sosnowski for all the hard work he has put into City events.

Chairperson Calland praised Director Sosnowski, under his leadership there has been a wonderful change for Parks and Rec. He's been doing a great job with the limited resources given. She would like to thank him for doing a wonderful job.

Director Sosnowski stated this is a great City and we are here to serve the Community because they deserve these events and programs. He would like to thank everyone for all praise and participation and would also like to thank commissioner Fimbres for his donations.

COMMISSION ORALS

11. Annual Snow in the Park event will be held on December 10th, from 11:00 a.m. – 3:00 p.m. at Montebello City Park. There will be a Live Band, jumpers, face painting, games, pictures with Santa, an Ugly Sweater contest, Raffle prizes, and Food & Craft Vendors. Recreation staff will be working with a new snow company and making the snow area larger to accommodate the popularity and long lines and have an additional snow area.

STAFF ORALS

12. Arts & Culture Committee Art project- A project to highlight local artist in City Hall. Director Sosnowski asked Commissioner Diaz and Vice-Chairperson Beas to stay after to set up a meeting date, and have information on event at next meeting.
13. Cheer Program- Director Sosnowski stated that the residents deserve to have access to affordable programs. Sosnowski provided photos of cheer program at different events they have performed at. Performances included the City's Halloween event, City Parade, flag football games and performing with Montebello High school Cheer team. These moments mean the world to parents and participants. There is a \$50.00 Registration fee, and a one-time fee of \$58.00 for uniform, unless child grows out of uniform or loses it. Sign-ups for new season will begin December 5th, 2016.
14. Upcoming sports program- Youth basketball is \$45 per child for children ages 3-17 years old. The program will be expecting 400 applicants this year. Staff will be utilizing and expanding program to Reggie and Holifield Parks. Annual Spring/ early summer Soccer Program registration will begin on March 30th. This spring we will also be adding a Track and Field team for each park. This summer will be adding Baseball for the first time at City, Reggie and Holifield Parks. This program will not interfere with other programs during the summer. In the fall there will be the normal Flag football season and sports staff will be introducing volleyball.
15. Veterans Day Recap- Director Sosnowski stated that there was a great turn out with live music and Speakers.

Chairperson Calland commented that the event was well attended with a Great Key note speaker and music. She would like to thank Director Sosnowski on doing a great job.

16. Community clean beautification day – Chairperson Calland and Commissioner Garcia decided to present locations and date& time at next Commission meeting.

NEXT COMMISSION MEETING

1. Next Commission Meeting will be Thursday, December 15, 2016 @ 5p.m.