

**AGENDA ITEMS ON FILE FOR CONSIDERATION AT THE MEETING OF THE
MONTEBELLO CULTURE & RECREATION COMMISSION
THURSDAY, OCTOBER 20, 2016 AT 5:00 P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

CULTURE & RECREATION COMMISSION

SHANNAN CALLAND
CHAIRPERSON

RANDY BEAS
VICE-CHAIRPERSON

HENRY FIMBRES
COMMISSIONER

JOHN PAUL GARCIA
COMMISSIONER

VERONICA DIAZ
COMMISSIONER

STAFF

DAVID SOSNOWSKI
DIRECTOR OF REC. & COMM. SERV.

CRYSTAL JAIMEZ
COMM. SERV. COORDINATOR

OPENING CEREMONIES

CALL MEETING TO ORDER – Chairperson Calland

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES FOR SEPTEMBER 15, 2016

APPROVAL OF AGENDA FOR OCTOBER 20, 2016

PRESENTATION

1. **Recognition of Ray Rodriguez for 9/11 Program**

In compliance with the Americans with Disabilities Act, we can arrange for special assistance to participate in this meeting by contacting the Montebello Department of Parks and Recreation Office at 323/887-4540. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

COMMISSION COMMITTEES

2. **Sports Committee (Henry Fimbres/Veronica Diaz) – No Report Scheduled.**
3. **Programs Committee (Randy Beas/Shannan Calland) – No Report Scheduled.**
4. **Beautification Day Committee (Shannan Calland/John Garcia) – No Report Scheduled.**
5. **Grants Committee (Shannan Calland/Veronica Diaz) – No Report Scheduled.**
6. **Special Events Committee (John Garcia/Randy Beas) – No Report Scheduled.**

NEW BUSINESS

7. **Nominations for Arts and Culture Committee**

COMMISSION INFORMATION

8. **Upcoming Events/Calendar for October/November 2016**
9. **Special Projects – No special projects.**

PUBLIC ORALS

10.

COMMISSION ORALS

STAFF ORALS

11. **Requested Taylor Ranch and Barn Information**
12. **96th Anniversary Parade and Festival Recap**
13. **Arts & Culture Committee Art Project**
14. **Programs Committee Military Banner Project**

NEXT COMMISSION MEETING

19. **Next Commission Meeting will be Thursday, November 17, 2016 @ 5 p.m.**

ADJOURNMENT

The Culture and Recreation Commission of the City of Montebello met in a regular session in the City Hall Council Chambers at the above date and time.

OPENING CEREMONIES

Chairperson Calland called the meeting to order.

Director Sosnowski took roll.

COMMISSIONERS PRESENT: Shannan Calland
Henry Fimbres
Veronica Diaz
Randy Beas
John Paul Garcia

STAFF PRESENT: David Sosnowski

Invocation – Invocation was given by Commissioner Fimbres.

Pledge of Allegiance – The Pledge of Allegiance was led by Commissioner Garcia.

Approval of the Minutes – Commissioner Garcia motioned to approve August 18, 2016 minutes. Commissioner Diaz seconded the motion, and the motion was unanimously carried.

Approval of Agenda – Commissioner Garcia motioned to approve the September 15, 2016 agenda. Commissioner Fimbres seconded, and the motion was unanimously carried.

PRESENTATION

1. There was no Presentation scheduled.

COMMISSION COMMITTEES

2. Sports Committee (Henry Fimbres/Randy Beas). Staff Report was provided for the Commission's Review and included with these minutes. Commissioner Diaz asked for a calendar of the current sports for city and co-sponsored sports.
3. Programs Committee (Randy Beas/Shannan Calland). There was no report scheduled.
4. Beautification Committee (Shannan Calland/John Garcia). There was no report scheduled.
5. Grants Committee (Shannan Calland/John Garcia). Staff report was provided for the Commission's Review. Commissioner Garcia mentioned that the meeting was successful and would like to see the city apply for all grants that can help move our parks forward. Chairperson Calland wanted the City's Grant Writer to look into developing Edison easements for future park space.
6. Special Events Committee (Henry Fimbres/Randy Beas). Staff report was provided for the Commission's Review. Commissioner Diaz asked about the Halloween Event and if the activities are free. Director Sosnowski explained details about the event.

NEW BUSINESS

7.

COMMISSION INFORMATION

8. Upcoming Events/Calendars for September/October 2016 and Flyers. Flyers and Calendars were sent via email to Commission.
9. Special Projects. No special projects.

PUBLIC ORALS

10. Ruben Beas came up to remind the commission about the upcoming Art Fest. Commissioner Beas did further explain how the program has been expanding and how he would be conducting an event walkthrough with Director Sosnowski.

COMMISSION ORALS

11. Update on 3rd Annual Art Fest on September 17th – Commissioner Beas had explained everything in reply to the public comments.
12. Request update on the Taylor Ranch Project and past history and monthly update thereafter- Commissioner Diaz asked staff to provide the commission with information and update. Director Sosnowski said that staff would provide at the next meeting.
13. Request a status on the red barn at Taylor Ranch with past history- Commissioner Diaz asked if staff can give an update and asked about the possibility of the building being maintained by the Historical Society. Director Sosnowski would be providing an update at the next commission meeting.
14. Feasibility of an Additional Committee- Arts and Culture – Commissioner Diaz asked if it would be possible to create an additional committee since our surrounding cities have already developed and adopted art and art in public places policy. Commissioner Garcia agreed with the idea and made a motion to create an Arts and Culture Committee. The motion was second by Commissioner Fimbres. The commission would be filled at the next scheduled commission meeting.
15. Upcoming Cultural Event: Montebello Historical Society's Annual Evening in Italy Spaghetti Dinner 9/25/16 at the Sanchez Adobe. Commissioner Diaz provided details for the family dinner event and brought fliers for the commissioners.

STAFF ORALS

16. Reassigning Committees and Nominations.

Director Sosnowski said that he wanted to give each member a chance to serve on a committee.

Chairperson Calland asked for nominations for the Sports Committee.

Vice-Chairperson Beas asked Commissioner Diaz if she was interested in being a part of the sports committee.

Vice-Chairperson Beas nominated Commissioner Fimbres and he accepted.

Vice-Chairperson Beas nominated Commissioner Diaz and she accepted.

All commissioners voted in favor of Commissioner Diaz and Commissioner Fimbres sitting on the Sports Committee.

Chairperson Calland asked for nominations for the programs committee.
Commissioner Fimbres nominated Vice-Chairperson Beas and he accepted.
There being no other nominations, Chairperson Calland nominated herself.
All commissioners voted in favor of Chairperson Calland and Vice-Chairperson Beas sitting on the programs committee.

Chairperson Calland asked for nominations for the Beautification Day Committee.
Commissioner Garcia asked to stay and nominated himself.
Chairperson Calland nominated herself and all voted in favor of Commissioner Garcia and Chairperson Calland sitting on the Beautification Day Committee.

Chairperson Calland asked for nominations for the Grants Committee.
Commissioner Garcia nominated Commissioner Diaz.
Chairperson Calland nominated herself.
All commissioners voted in favor of Chairperson Calland and Chairperson Diaz sitting on the Grants Committee.

Chairperson Calland asked for nominations for the Special Events Committee.
Vice-Chairperson Beas nominated himself.
Commissioner Fimbres nominated Commissioner Garcia and he accepted.
All commissioners voted in favor of Vice-Chairperson Beas and Commissioner Garcia sitting on the Special Events Committee.

17. 96th Anniversary Parade Update – Director Sosnowski gave a brief overview of the upcoming parade and park festival.
18. Scheduling Committee Meetings – Director Sosnowski said he will be contacting committees to set-up committee meetings.

ADJOURNMENT

There being no further business, meeting was adjourned at 5:58 p.m.

/ds

**CITY OF MONTEBELLO
CULTURE AND RECREATION COMMISSION**

TO: Honorable Chairperson and Commissioners
FROM: David Sosnowski, Recreation and Community Services Director
SUBJECT: Report on Special Events Committee Meeting 9/12/16
DATE: September 14, 2016

Members of the Culture and Recreation Commission's Special Events Committee met on September 12th at the City Hall Training Room. Present were the two committee members, Commissioner Fimbres and Vice-Chairperson Beas and the Director of Recreation and Community Services, David Sosnowski.

Art Fest

The first matter discussed was the forthcoming Art Fest. The 3rd Annual Art Fest takes place on Saturday, September 17th. Vice-Chairperson Beas explained the scope of the event. Director Sosnowski took care of the Temporary Use Permit with the Planning Department and will have a walkthrough with Vice-Chairperson Beas on Thursday, September 15th at 6:30 p.m.

9/11

Committee Members and staff agreed that the 9/11 Memorial Service was well attended. Director Sosnowski said that he will have staff offer shuttle service to those who parked and needed to get to the march start point with city vans for the next 9/11 Commemoration.

Anniversary Parade

Staff informed the Committee that the entries are coming in steadily and there is great interest in the parade thus far. The parade begins at 11:00 a.m. at Whittier and 4th Street and continues to City Park, where the park festival will take place from noon to 4:00 p.m.

Halloween

Director Sosnowski let the Committee know that the annual Halloween Fright Fest will be at the Montebello City Park Baseball Field on Friday, October 28th from 5:00 – 9:00p.m. The event features face painting, live music, vendors, jumpers, a haunted house and games. Staff are seeking donating for entertainment and prizes.

Teen Dances

The next Teen Dance is Friday, September 16th and the following will be Saturday, October 29th. Both events are for 6th – 8th graders, take place at the Cathy Hensel Youth Center and run from 6:00 -9:00 p.m. The events feature a snack bar, DJ, and video game room.

Snow in the Park

Director Sosnowski announced that the Snow in the Park is scheduled for Saturday, December 10th at Montebello City Park. More information would be forthcoming.

**CITY OF MONTEBELLO
CULTURE AND RECREATION COMMISSION**

TO: Honorable Chairperson and Commissioners
FROM: David Sosnowski, Recreation and Community Services Director
SUBJECT: Report on Grants Committee Meeting on 9/13
DATE: September 14, 2016

Members of the Culture and Recreation Commission's Grant Committee met on September 13th at the City Hall East Conference Room. Present were the two committee members, Commissioner John Paul Garcia and Chairperson Calland, the Director of Recreation and Community Services and staff from California Consultants, Karen Simpson.

The first matter discussed was the California Office of Grants and Local Services (OGALS) Youth Soccer and Recreation Development Program Grant. Staff explained the current progress of the grant and scope of the application. Staff are hoping to transform the layout of athletic fields at Reggie Rodriguez Park to accommodate current field needs and expand city program offerings. Staff will enlist engineering services for renderings to illustrate that the efforts to obtain the grant are serious. The Grant deadline is due November 1st.

Committee Members expressed interest into potential Edison International Community Grants. Karen Simpson will provide staff and Committee Members with feedback and details on beginning the application process as soon as possible. Committee Member Calland identified some Edison properties that could be potential for new park development.

Committee Member Garcia expressed interest in the Burlington Northern Santa Fe Foundation Grant for potential funding to assist in repairs and upgrades to Holifield Park. Karen Simpson will provide direction and information on the application process.

Karen Simpson explained the requirements on the HCD grant which is based on the amount of affordable housing that a city offers and occupancy of such housing. Staff will obtain information from California Consultants and look into applying for the HCD Grant.

Director Sosnowski let the Committee know that he will be applying for the US Soccer Foundation Grant that gives aid to programming of youth soccer leagues. The grant can be used to supplement supplies, staff costs, uniforms, etc.

**CITY OF MONTEBELLO
CULTURE AND RECREATION COMMISSION**

TO: Honorable Chairperson and Commissioners
FROM: David Sosnowski, Recreation and Community Services Director
SUBJECT: Report on Sports Committee Meeting 9/12/16
DATE: September 14, 2016

Members of the Culture and Recreation Commission's Sports Committee met on September 12th at the City Hall Training Room. Present were the two committee members, Commissioner Fimbres and Vice-Chairperson Beas and the Director of Recreation and Community Services, David Sosnowski.

City Sports

Director Sosnowski recapped turnout and details of the summer programs including the city's first ever tee-ball program. Currently, the city is organizing the upcoming fall sports: Cheerleading and Flag Football.

Co-Sponsored Sports Leagues

Director Sosnowski informed the Committee that the agreement is now being finalized. Field Allocation strategies were also discussed.

The Co-Sponsored Sports Organizations that are currently in season are the Montebello AYSO Region 1065 which held opening Day Ceremonies at La Merced Elementary on August 27th and Montebello Indians Youth Football and Cheer which held opening ceremonies on August 20th.

Montebello Golden State Opening Day is December 3rd at the Cathy Hensel Youth Center.